



CADPAC Certification Subcommittee

**Minutes
May 18, 2007**

I. Welcome and Attendance

Judge Gull opened the meeting at 9:25 am. The meeting was held at the Indiana Judicial Center, Room 1373.

Members present: Hon. Fran Gull, Jodi Rittman, Bernie Burns, Wanda Harper

IJC Staff: Lori Harmon, Jane Seigel, Lisa White, Jen Weber

II. Minutes

Minutes from the March 16, 2007 meeting were emailed prior to this meeting. The minutes were approved on a motion and second from Ms. Rittman and Ms. Harper.

III. Rules Revisions

Ms. Harmon provided the members with the revision of the proposed rules revisions with comments integrated from the last meeting as well as some additional comments from Education Subcommittee and a few program directors.

1. All comments were thoroughly reviewed again, since Education Subcommittee's comments were not previously considered. Members also considered staff comments from Ms. Weber and Ms. Seigel.
2. After significant discussion, a compromise was suggested. In Section 30, if a change is made from "must" to "may" with a clear statement of no extensions added to the commentary, this would allow program directors to determine policy for their own programs.
3. Further a request was made that staff track when the test is taken in the first year vs. second year, and that information be presented during the next opportunity for rules revisions for consideration.
4. A motion/second was made by Mr. Burns/Ms. Rittman to request approval from CADPAC for the Section 28 and 30 revisions with the change of "must" to "may" in Sec. 30(d), commentary on extensions added to Sec. 30(c), and the language change in Sec. 28(e) commentary of "client undergoes" to "an assessment is completed." This motion was approved unanimously.

IV. Placement Criteria Development

Ms. White provided an update on the Placement Criteria Workgroup, chaired by Ms. Rittman. Nat Bryan will not be able to participate in the workgroup as requested; however he is willing to look at a final draft and give his comments from a contract program perspective. A consensus has been reached by the group that there is a need for standardized placement criteria for the state. They have reviewed current samples of ASAM's Placement Criteria and the General Placement Criteria used in Staff Orientation. The criteria will eventually allow for assessor discretion and probably provide for override with documentation as appropriate. The workgroup still hopes to provide a draft at the November meeting for subcommittee comment.

V. CSAMS Update

1. The CSAMS written test has not been offered since the last meeting; results will be provided at the August meeting related to the June test.
2. A new PNCO will be developed to request training proposals for 2008. There will likely only be two trainings assuming the proposed rules revision is passed related to the exemption of applicants who pass the test the first time within the first year. The IJC is in the process of negotiating with Continuing the Care to extend the current contract to the end of the year to allow for an easier annual training calendar.
3. Ms. Harmon indicated the CSAMS Test Revision Workgroup has begun looking at missed questions and questions that were not missed at all. Ms. White suggested a questions on Hep C should be included in the revision.

VI. Certification Status Update

Ms. Harmon provided an updated report on the current status program certifications. Members indicated outrage at Gibson County being allowed almost two years to determine if they want to remain a program and receive recertification, during which time the program has been in operation. Ms. White assured the subcommittee that a recertification would be scheduled and that information provided at the August meeting.

VII. New Business—No new business was brought to the attention of the subcommittee.

VIII. Adjournment and Future Meetings

Judge Gull adjourned the meeting at 11:20am. The next subcommittee meeting is scheduled for **August 17, 2007** at the Indiana Judicial Center, Conference Room 1373 (13th floor) from 9:00am – 12:00pm. The final meeting in 2007 will be November 16, 2007. The meetings for 2008 are scheduled for February 15, May 16, August 22, and November 21, 2008. All 2008 meetings will be held at the new Indiana Judicial Center office at 33 South Meridian. Members are reminded that this will be a secured facility and check-in at the main door to the building will be required.

Respectfully Submitted,

Lori Harmon

Lori Harmon

CADP Assistant Administrator

August 13, 2007